



Upskilled
Innovation in education

upskilled.edu.au



ABOUT US

Upskilled is a Registered Training Organisation that provides training to thousands of students nationwide. Courses are delivered at over 70 locations nationwide, via our Online e-Learning, or via customised on-site options (minimum numbers apply for on-site options). Our programs deliver effective, flexible and innovative training that equip students with key competencies and knowledge to enhance their productivity and increase their confidence. Upskilled drives additional value for your business by improving the professional satisfaction of your employees through nationally recognised Certificate IV and Diploma qualifications.

“Absolutely brilliant. I’ve been looking for a course like this for two years.”

Nardene Schlosser
The Butterly Ltd.

WHY CHOOSE UPSKILLED?

“Very satisfying. Refreshed a lot of common sense skills that we often allow to fall by the wayside.”

Shelly Carolan
NALAG

“Thanks for delivering an excellent course in a fun and informative environment.”

Sandra McKenzie
Pearl Aviation Australia

Upskilled ensures maximum success with minimal impact on budgets and time constraints. We do it all!

Maximise your training budget!

The government is committed to supporting Australian businesses to train and develop their employees through targeted funding or incentive initiatives. Upskilled takes the guesswork out of sourcing the right funding or incentives for you. With your business potentially eligible for fully-funded training, training your staff has never been more economical.

It’s just so easy!

Most classroom courses are delivered over seven one day sessions over a period of nine months, or with our easy to use Online e-Learning solution allowing students to train at their own pace.

ARE YOU ELIGIBLE FOR FUNDING OR INCENTIVES?

How to apply

1. Choose a suitable course for you and your staff
2. Fill out an eligibility form at www.upskilled.edu.au
3. Submit your form and one of our education experts will be in touch shortly!

We've delivered our programs to employees of small companies right through to some of Australia's largest corporations.

If you would like to enrol without government funding, simply contact one of our Education Managers on 1300 009 924.

What does government funding or incentives mean to me?

The Australian Government's education funding initiative means you may be covered for your entire course cost. A range of federal and state funding initiatives are available including the Productivity Places Program (PPP) or existing workers traineeships.

There are some guidelines that govern the eligibility for funding or incentives. To assist you in finding out if your employees are eligible, simply complete and return the eligibility form available online (www.upskilled.edu.au) and we will notify you shortly with the results.

CLASS OPTIONS

Choose between:

Public classes

Fully catered group training sessions (max 20 students per class) held in quality Australian training facilities at over 70 locations nationwide.

Online

Studying at your own pace with our easy to navigate and user friendly Online e-Learning system.

Private classes

On-site training held directly at your company for 10 or more students.

"Enjoying the course immensely. The location and food has been great."

S. Datiras
Women's Health Centre, Rockhampton

Recognition of Prior Learning (RPL) assessment (RPL)

Upskilled recognises that participants may have acquired vocational skills from a variety of different sources other than those received from formal training. These skills are valid, irrespective of how they were acquired.

Participants who believe they have skills and knowledge that would be covered in the training programs offered by Upskilled, should apply at the time of enrolment to have their skills assessed and where appropriate have the training program reduced.

Participants can make an application for RPL at any time during the training program which an RPL application pack is available on request.

MULTIPLE QUALIFICATIONS

Why not take advantage of Multiple Qualifications?

As an Upskilled student, you could have the opportunity to receive multiple qualifications. It may be as simple as undertaking two more workshops to attain an additional qualification.

All qualifications are available via Upskilled's classroom delivery or Upskilled's Online e-Learning delivery system.

To find out how you could work your way to more qualifications today, simply call one of the Upskilled Education Managers who can assist you with more details, times and availability.

Multiple Qualifications

Examples of Multiple Qualifications include:

A Certificate IV in Frontline Management and a Certificate IV in Business Administration

or

A Diploma of Management and a Diploma of Business

CERTIFICATE IV COURSES



BSB40807 - Certificate IV

In Frontline Management

Supervisors, team leaders, customer service managers and project managers are often referred to as frontline managers. Upskilled's Certificate IV in Frontline Management is designed to build skills and knowledge across a broad range of management areas.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Certificate IV in Frontline Management:

POSSIBLE CAREER OUTCOMES

Manager
Team Leader
Supervisor

- BSBWOR404A** Develop work priorities
- BSBOHS407A** Monitor a safe workplace
- BSBCMM401A** Make a presentation
- BSBMGT403A** Implement continuous improvement
- BSBCUS401A** Coordinate implementation of customer service strategies
- BSBITU401A** Design and develop complex text documents
- BSBWRT401A** Write complex documents
- BSBWOR402A** Promote team effectiveness
- BSBMGT401A** Show leadership in the workplace
- BSBMGT402A** Implement operational plan



BSB40507 - Certificate IV

In Business Administration

Upskilled's Certificate IV in Business Administration will provide you with the comprehensive supervisory skills required in administrative management. Business Administration graduates can look forward to rewarding careers as office managers, supervisors, executive assistants, office administrators, computer operators, clerical assistants or receptionists.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Certificate IV in Business Administration:

POSSIBLE CAREER OUTCOMES

Accounts Supervisor,
Executive Personal Assistant,
Office Administrator, Project
Assistant, Receptionist,
Office Manager

- BSBWOR404A** Develop work priorities
- BSBOHS407A** Monitor a safe workplace
- BSBCMM401A** Make a presentation
- BSBMGT403A** Implement continuous improvement
- BSBCUS401A** Coordinate implementation of customer service strategies
- BSBITU401A** Design and develop complex text documents
- BSBWRT401A** Write complex documents
- BSBADM405B** Organise Meetings
- BSBADM406B** Organise business travel
- BSBINM401A** Implement workplace information system

BSB40207 - Certificate IV

In Business

Upskilled's Certificate IV in Business will provide graduates with the practical skills and knowledge required of supervisors, team leaders and middle managers in a wide variety of industries.

Course Outline

The seven workshops will address the following ten units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Certificate IV in Business:

POSSIBLE CAREER OUTCOMES

Accounts Clerks, Customer
Service Advisor, Clerk,
E-business Practitioner,
Legal Receptionist, Medical
Receptionist, Office
Administration Assistant

- BSBWOR404A** Develop work priorities
- BSBOHS407A** Monitor a safe workplace
- BSBCMM401A** Make a presentation
- BSBHRM402A** Recruit, select and induct staff
- BSBCUS401A** Coordinate implementation of customer service strategies
- BSBITU401A** Design and develop complex text documents
- BSBWRT401A** Write complex documents
- BSBWOR402A** Promote team effectiveness
- BSBMGT401A** Show leadership in the workplace
- BSBINN301A** Promote innovation in a team environment



NATIONALLY RECOGNISED TRAINING

BSB40607 - Certificate IV

In Business Sales

Upskilled's Certificate IV in Business Sales caters for individuals who require well-developed sales skills and a broad knowledge base in a wide variety of business sales contexts. They apply solutions to a defined range of unpredictable problems and analyse and evaluate information from a variety of sources. They may provide leadership and guidance, and have limited responsibility for output of others.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Certificate IV in Business Sales:

POSSIBLE CAREER OUTCOMES

Sales Account Assistant,
Sales Agent, Sales Representative, Account Manager, Business Development Manager

- BSBOHS407A** Monitor a safe workplace
- BSBPRO401A** Develop product knowledge
- BSBREL402A** Build client relationships and business networks
- BSBSLS402A** Identify sales prospects
- BSBSLS403A** Present a sales solution
- BSBSLS404A** Secure prospect commitment
- BSBSLS405A** Support post-sale activities
- BSBSLS406A** Self-manage sales performance
- BSBCUS401A** Coordinate implementation of customer service strategies
- BSBCUS402A** Address customer needs



NATIONALLY RECOGNISED TRAINING

BSB40307 - Certificate IV

In Customer Contact

Upskilled's Certificate IV in Customer Contact qualification is perfect for individuals who employ well-developed skills and a broad knowledge base in a wide variety of contexts particularly in the call centre sector. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance, with some responsibility for the output of others.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Certificate IV in Customer Contact:

POSSIBLE CAREER OUTCOMES

Analysts, Quality Assurance Coordinator or Manager, Scheduler Subject Matter Expert/Coach Team Leader, Customer Service Representative Telesales Representative

- BSBCCO402A** Gather, collate and record information
- BSBCUS401A** Coordinate implementation of customer service strategies
- BSBLED401A** Develop teams and individuals
- BSBMGT403A** Implement continuous improvement
- BSBMGT405A** Provide personal leadership
- BSBOHS407A** Monitor a safe workplace
- FNSICORG515B** Provide mentoring and coaching within the workplace
- BSBINN301A** Promote innovation in a team environment
- BSBMGT401A** Show leadership in the workplace
- BSBMGT402A** Implement operational plan
- BSBWOR401A** Establish effective workplace relationships
- BSBWOR403A** Manage stress in the workplace
- BSBINM401A** Implement workplace information system



BSB41007 - Certificate IV

In Human Resources

If you work in a Human Resource-related position, Upskilled's Certificate IV in Human Resources (HR) will enhance your existing technical skills so you can apply up-to-date HR approaches and practices to issues in the workplace from a strategic business perspective.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Certificate IV in Human Resources:

POSSIBLE CAREER OUTCOMES

Human Resource
Manager or Officer

- BSBHRM401A** Review human resources functions
- BSBHRM402A** Recruit, select and induct staff
- BSBHRM403A** Support performance management process
- BSBWRK410A** Implement industrial relations procedures
- BSBCMM401A** Make a presentation
- BSBITU401A** Design and develop complex text documents
- BSBOHS407A** Monitor a safe workplace
- BSBMGT401A** Show leadership in the workplace
- BSBWOR402A** Promote team effectiveness
- BSBWRT401A** Write complex documents

BSB41407 - Certificate IV

In Occupational Health & Safety

Upskilled's Occupational Health & Safety (OHS) qualification will add dimension to almost any role in any industry. Throughout this course, you will learn to understand and apply relevant legislation, identify workplace hazards, assess risk, deal with emergencies and use equipment for workplace monitoring. Depending on your current role, the Certificate IV in Occupational Health & Safety qualification can equip you to be an OHS supervisor or OHS manager.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Certificate IV in Occupational Health & Safety:

POSSIBLE CAREER OUTCOMES

Occupational Health & Safety
Coordinator or Officer

- BSBOHS401B** Contribute to the implementation of a systematic approach to managing OHS
- BSBOHS402B** Contribute to the implementation of the OHS consultation process
- BSBOHS403B** Identify hazards and assess OHS risks
- BSBOHS404B** Contribute to the implementation of strategies to control OHS risk
- BSBOHS405B** Contribute to the implementation of emergency procedures
- BSBOHS406B** Use equipment to conduct workplace monitoring
- BSBOHS408A** Assist in compliance with OHS and other relevant laws
- BSBOHS407A** Monitor a safe workplace
- BSBRES401A** Analyse and present research information



BSB41507 - Certificate IV In Project Management

Upskilled's Certificate IV in Project Management is designed to equip and educate practicing project team members, recently appointed project managers and aspiring project managers with best practice management skills and knowledge. The course provides participants with a working knowledge of project management principles and processes, the application of tools, techniques and methods crucial to a successful project.

Course Outline

The eight workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Certificate IV in Project Management:

- BSBPMG401A** Apply project scope management techniques
- BSBPMG402A** Apply time management techniques
- BSBPMG403A** Apply cost management techniques
- BSBPMG404A** Apply quality management techniques
- BSBPMG405A** Apply human resources management approaches
- BSBPMG406A** Apply communications management techniques
- BSBPMG407A** Apply risk management techniques
- BSBPMG408A** Apply contract and procurement procedures

POSSIBLE CAREER OUTCOMES

Project Coordinator, Project Management Officer, Project Team Member, Project Assistant, and Project or Program Administrator

DIPLOMA COURSES



BSB50207 - Diploma of Business

Upskilled's Diploma of Business will provide graduates with the practical skills and knowledge required for business managers across a wide variety of fields. This training is perfect for employees across all employment sectors such as sales, human resources, manufacturing, services, management, accounting, logistics, retail, admin and more. It is particularly appropriate for those working in a senior business role for at least 12 months or have attained an AQF4 level qualification in Business or an allied field.

Course Outline

The seven workshops will address the following eight units of Competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Diploma of Business. Assessment is through participation in the eight structured workshops as well as carrying out workplace projects.

POSSIBLE CAREER OUTCOMES

Administration Managers, General Office Manager

- BSBWOR501B** Manage personal work priorities & professional dev.
- BSBOHS407A** Monitor a safe workplace
- BSBPMG510A** Manage projects
- BSBADM502B** Manage meetings
- BSBMGT403A** Implement Continuous Improvement
- BSBHRM506A** Manage recruitment, selection and induction processes
- BSBADM504A** Plan or review administration systems
- BSBMGT515A** Manage Operational Plan



BSB50607 - Diploma of

Human Resources Management

If you have been working in a Human Resources role for more than 12 months, or have attained a AQF4 qualification in Human Resources or allied field, Upskilled's Diploma of Human Resources Management will enhance your existing technical skills so you can apply up-to-date HR approaches and practices to issues in the workplace from a strategic business perspective.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Diploma of Human Resources Management:

- BSBHRM501A** Manage Human Resources Services
- BSBHRM503A** Manage Performance Management Systems
- BSBHRM504A** Manage Workforce Planning
- BSBWOR501A** Manage Personal Work Priorities and Professional Development
- BSBHRM506A** Manage Recruitment, Selection and Induction Processes
- BSBHRM507A** Manage Separation or Termination
- BSBHRM510A** Manage Mediation Processes
- BSBOHS407A** Monitor a Safe Workplace

POSSIBLE CAREER OUTCOMES

Human Resource Managers or Officers, Administration staff responsible for HR

BSB50407 - Diploma of Business Administration

Upskilled's Diploma of Business Administration provides managerial level training for clerical and administrative personnel. You will gain essential skills that will prepare you for a range of administrative careers, including office manager, senior executive assistant, personal assistant and administrator.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Diploma of Business Administration:

POSSIBLE CAREER OUTCOMES

Accounts Supervisors, Executive Personal Assistants, Office Administrators, Project Assistants, Receptionists, Office Managers

- BSBADM504B** Plan or review administration systems
- BSBPMG510A** Manage projects
- BSBADM502B** Manage meetings
- BSBADM506B** Manage business document design and development
- BSBADM503B** Plan and manage conferences
- BSBWOR501B** Manage personal work priorities and professional development
- BSBHRM506A** Manage recruitment, selection and induction processes
- BSBOHS407A** Monitor a safe workplace



BSB51107 – Diploma of Management

Upskilled's Diploma of Management provides the core leadership competencies required by contemporary managers. It is particularly appropriate for those with operational or technical backgrounds who are now managing others. It can also be an excellent induction module for newly promoted staff, as well as a valuable resource for the more experienced manager. Blending theory with practice, this program focuses on workplace learning to ensure its relevance to your particular situation and business.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Diploma of Management:

BSBWOR501B	Manage personal work priorities and professional development
BSBWOR502B	Ensure team effectiveness
BSBCUS501B	Manage quality customer service
BSBPMG510A	Manage projects
BSBMGT515A	Manage operational plan
BSBADM502B	Manage meetings
BSBOHS407A	Monitor a safe workplace
BSBHRM506A	Manage recruitment, selection and induction processes

POSSIBLE CAREER OUTCOMES

*Coordinator, Supervisor,
Team Leader, Manager*

BSB51407 - Diploma of Project Management

Upskilled's Diploma of Project Management will provide you with the skills and knowledge to plan and manage projects that achieve the goals and objectives important to project managers. It gives a working knowledge of project management, as well as an understanding of the methods, techniques and tools available to help you manage your projects more effectively.

Course Outline

The nine workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Diploma of Project Management:

POSSIBLE CAREER OUTCOMES

*Project Coordinator, Project
Management Officer, Project
Team Member, Project and
Program Administrator*

BSBPMG501A	Manage application of project integrative processes
BSBPMG502A	Manage project scope
BSBPMG503A	Manage project time
BSBPMG504A	Manage project costs
BSBPMG505A	Manage project quality
BSBPMG506A	Manage project human resources
BSBPMG507A	Manage project communications
BSBPMG508A	Manage project risk
BSBPMG509A	Manage project procurement



BUSINESS BENEFITS

Regardless of the industry or size of a business, training can have a measurable impact on performance and the bottom line.

Research shows that productivity increases while training takes place. Staff who receive formal training can be up to 230% more productive than untrained colleagues who are working in the same role.*

Successful training is focused on supporting your business objectives.

Staff Turnover and Recruitment

Studies of training across developed nations reveal that organisations which invest in training and education have the lowest levels of staff turnovers compared to their competitors.

Minimising staff turnover will benefit your organisation. Replacing staff is a costly and time consuming process – skills are lost, resources are disrupted and recruitment costs can be expensive. Over time, training will reduce the costs of a business and ultimately boost the bottom line.

Improved Quality and Productivity

Training that meets both staff and employer needs can increase the quality and flexibility of a business' services by fostering:

- accuracy and efficiency
- good work safety practices
- better customer service

*Source: Smith A., 2001, Return on Investment in Training: Research Readings NCVET

BSB51307 - Diploma of

Occupational Health & Safety

Upskilled's Diploma of Occupational Health & Safety will provide you with the knowledge to understand and apply relevant legislation, identify workplace hazards, assess risk, deal with emergencies and use equipment for workplace monitoring. Depending on your current role, the Diploma of Occupational Health & Safety qualification can equip you to become an OH&S Manager, OH&S Practitioner or a Senior OH&S Officer.

Course Outline

The seven workshops will address the following units of competence from the National Business Services Training Package. All of these competencies must be successfully completed to gain the Diploma of Occupational Health & Safety:

BSBOHS501B	Participate in the coordination and maintenance of a systematic approach to managing OH&S
BSBOHS502B	Participate in the management of the OH&S information and data systems
BSBOHS503B	Assist in the design and development of OH&S participative arrangements
BSBOHS504B	Apply principles of ohs risk management
BSBOHS505C	Manage hazards in the work environment
BSBMGT515A	Manage operational plan
BSBOHS508B	Participate in the investigation of incidents
BSBMGT403A	Implement continuous improvement

POSSIBLE CAREER OUTCOMES

Occupational Health & Safety Manager, Occupational Health & Safety Practitioner

The Flow-On Effect

The benefits of training in one area can flow through to all levels of an organisation. Over time, training will ultimately boost the bottom line.

Staying Competitive

Businesses must continually change their work practices and infrastructure to stay competitive. Training staff to manage the implementation of new technology, work practices and business strategies can also act as a benchmark for future recruitment and quality assurance practices.

EMPLOYEE BENEFITS

Regular training and learning opportunities are an investment that help employees to prosper and develop their careers while giving your business a highly skilled workforce and a competitive advantage in the market.

Staff Satisfaction

Staff who receive ongoing training are more likely to commit to their employers because:

- completion of the training develops their careers
- the training enables them to take on greater responsibility and higher paid work.

Measuring potential candidates against competencies delivered in your training programs also streamlines the recruitment process and reduces the induction period.

Increase Workforce Flexibility

Training increases the skill set of your workforce enabling it to engage in a wider range of tasks and responsibilities.

Greater confidence and motivation leads staff to become less reliant on management and supervision.

The benefits of a trained workforce have been shown to flow through to customers who become more satisfied with the improved level of products and services.

Improved Staff Attitude and Morale

People enjoy learning when the material is relevant to their interests and many will be eager to apply their new skills and knowledge in practical situations.

Staff who possess diverse skills are generally more satisfied and positive in their jobs. This decreases the occurrence of work-related stress and improves the overall work environment.



New South Wales

- Albury
- Armidale
- Bathurst
- Campbelltown
- Central Coast
- Coffs Harbour
- Dee Why
- Dubbo
- Forster
- Griffith
- Hills District Norwest
- Katoomba
- Kempsey
- Lismore
- Newcastle
- North Ryde
- Nowra
- Orange
- Parramatta
- Penrith
- Port Macquarie
- Queanbeyan
- Richmond
- Singleton
- Sutherland
- Sydney
- Tamworth
- Taree
- Tweed Heads

- Wagga Wagga
- Wollongong

Queensland

- Annerley
- Brisbane
- Bundaberg
- Burleigh Heads
- Caboolture
- Cairns
- Chermside
- Childers
- Cleveland
- Eight Mile Plains
- Forest Lake
- Hervey Bay
- Ipswich
- Mackay
- Maroochydore
- Mt Gravatt
- Nerang
- Noosa
- Rockhampton
- Surfers Paradise
- Toowoomba
- Townsville

Western Australia

- Perth

South Australia

- Adelaide
- Barossa Valley
- Port Augusta

Tasmania

- Hobart
- Launceston

Northern Territory

- Alice Springs
- Darwin

Victoria

- Ballarat
- Geelong
- Pakenham
- Bendigo
- Melbourne
- Shepparton
- Croydon
- Melton
- Sunbury
- Frankston
- Mildura
- Wodonga

ACT

- Canberra

LOCATIONS:

Part of what makes Upskilled's programs so unique is that we come to you. Simply contact us with your location and training requirements and we'll tailor a course structure to suit your needs in a location that is convenient for you.

CONTACT US

If you would like any further information on Upskilled's courses, please don't hesitate to get in touch with one of our Education Managers.

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RTO

40374

EXPRESSION OF INTEREST FORM

Register your interest today... there's never been a better time

1. Participant Details

Full Name:

Phone: Email:

Company Name:

Location of interest:

(For a full list of locations visit upskilled.edu.au)

Course of interest:

- | | |
|--|---|
| <input type="checkbox"/> Certificate IV in Frontline Management | <input type="checkbox"/> Certificate IV in OH&S |
| <input type="checkbox"/> Certificate IV in Business Administration | <input type="checkbox"/> Diploma of Management |
| <input type="checkbox"/> Certificate IV in Business | <input type="checkbox"/> Diploma of Business Administration |
| <input type="checkbox"/> Certificate IV in Customer Contact | <input type="checkbox"/> Diploma of Project Management |
| <input type="checkbox"/> Certificate IV in Sales | <input type="checkbox"/> Diploma of HR |
| <input type="checkbox"/> Certificate IV in Human Resources | <input type="checkbox"/> Dual Certificate |

Are you the business owner? Yes No

2. Eligibility Information

What is your highest level of qualification?

- | | |
|---|--|
| <input type="checkbox"/> Bachelor | <input type="checkbox"/> Certificate II |
| <input type="checkbox"/> Degree or higher | <input type="checkbox"/> Certificate I |
| <input type="checkbox"/> Diploma or Associate Diploma | <input type="checkbox"/> Certificate other than above |
| <input type="checkbox"/> Certificate IV or Advanced Certificate or Technician | <input type="checkbox"/> Currently Studying |
| <input type="checkbox"/> Certificate III or Trade Certificate | <input type="checkbox"/> Higher School Certificate or equivalent |
| | <input type="checkbox"/> Other |

Are you currently employed? Yes No

If Yes, please specify hours per week:

Do you have permanent Australian residency? Yes No

Are you considering an Upskilled course for yourself or one of your employees? Myself For my employees

Terms & Conditions

1. This form is purely to verify if a possible course participant is interested in an Upskilled course and may be eligible for government funding.
2. By filling this out, you will be under no obligation to enroll for a course with Upskilled.
3. An Australian Apprenticeship Centre will advise of Government funding eligibility.

I have read and agree with the terms and conditions.

Simply return this form via any of the contact details below.

*All information collected is under the Privacy Act of Australia 1988.
Please visit upskilled.edu.au to view our privacy policy.*

**FAX OR EMAIL
BACK TODAY!**

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1300 277 177

POST

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ST Leonards, NSW

1590, Australia

E-MAIL

info@upskilled.edu.au

ABN

14 125 906 676



TAKE OUR 60 SECOND TEST

OPEN

FIND OUT IF YOU'RE ELIGIBLE INSIDE



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